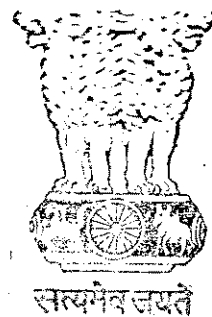
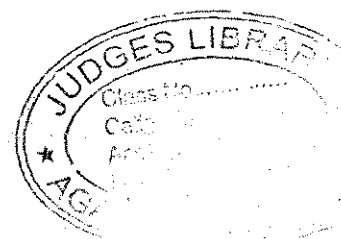


**Tripura Road Transport Corporation
Recruitment Regulation, 1986.**



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EXTRAORDINARY ISSUE



Agartala, Tuesday, September 23, 1986 A. D.

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PART-I—Orders and Notifications by the Government of Tripura,
the High Court, Government Treasury etc.

TRIPURA ROAD TRANSPORT CORPORATION (OFFICERS & OTHER EMPLOYEES) RECRUITMENT REGULATIONS, 1986.

REGARDING THE METHOD OF RECRUITMENT AND QUALIFICATION NECESSARY FOR RECRUITMENT TO DIFFERENT POSTS UNDER THE CORPORATION.

In exercise of the powers conferred by section 45 of the Road Transport Corporation Act, 1950 and with the previous sanction of the State Government the Tripura Road Transport Corporation hereby makes the following regulations relating to the methods of recruitment and qualification necessary for appointment to the post of Officers and other employees of the Corporation namely :—

1. SHORT TITLE AND COMMENCEMENT :—

- (i) These regulations may be called Tripura Road Transport Corporation (Officers and other Employees) Recruitment Regulations, 1986.
- (ii) They shall come in to force on the date of their publication in the official Gazette.

2. NAME OF THE POSTS :

The name of the posts shall be as specified in Column I of the Schedule annexed to these regulations (hereinafter referred as the schedule).

3. NUMBER OF EACH POST, THEIR CLASSIFICATION AND SCALE OF PAY :—

The number of each post mentioned in Column I their classification and the scale of pay attached there to shall be as respectively specified against such posts in col. 2 to 4 of the schedule.

4. METHODS OF RECRUITMENT ? AGE LIMIT AND OTHER QUALIFICATION ETC.

The methods of recruitment, age limit, qualification and other matters relating to each post mentioned in col. I shall be as specified against such post in col. 5 to 12 schedule.

5. DISQUALIFICATIONS :— No Person

- (a) Who has entered into or contracted marriage with a person having a spouse living or
- (b) Who, having a spouse living entered into or contracted a marriage with any person, shall be eligible for the appointment to any post mentioned in the schedule provided that the Corporation may if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and there are other grounds for so doing, with the prior approval of the State Government exempt such person from the operation of this regulation.

6. POWERS TO RELAX :—

Where the Corporation is of the opinion that it is necessary or expedient so to do, it may by order, for reason to be recorded in writing and with the prior approval of the State Government relax any of the provisions of these regulations with respect to any class or category of persons.

7. SPECIAL SAVING REGARDING SCH. CASTE, SCH. TRIBES AND SPECIAL CATEGORIES OF PERSONS :—

Nothing in these regulations shall affect the reservations, relaxation of age limit and other concessions required to be provided for the Sch. Castes, Sch. Tribes and other special categories of persons in accordance with the orders issued by the State Government from time to time in this regard.

8. REPEAL AND SAVING :—

(1) All the existing recruitment rules relating to the posts mentioned in Col. 1 of the schedule which were notified under the notification No. F. 1(13)-GEN/TRTC/81/0125 dated 9.4.82, No. F. 1(13)-GEN/TRTC/82/4176 dated 25.9.82, No. F. 1(13)-GEN/TRTC/82/4413 dated 6.10.82 and No. F. 1(13)-GEN/TRTC/82/2070 dated 23.6.85 are hereby repealed.

(2) Notwithstanding such repeal, every order passed, notification issued, action taken, appointment and promotion made under the aforesaid repealed rules shall be deemed to have been passed issued, taken or made under the corresponding provisions of these regulations in respect of each such post.

Sd/- Illegible

MANAGING DIRECTOR
TRIPURA ROAD TRANSPORT CORPORATION,
AGARTALA :: TRIPURA.

SCHEDULE

SL. NO.....

- | | |
|---|---|
| 1. Name of Post | :— DEPUTY MANAGING DIRECTOR (ADMINISTRATION 1(One). |
| 2. Number of Posts. | :— 1 (One). |
| 3. Classification | :— Class-I |
| 4. Scale of Pay | :— Rs. 1200-2100/- |
| 5. Whether Selection or Non-Selection post | :— Selection. |
| 6. Age Limit for direct recruitment | :— Upper age limit 45 years. |
| 7. Educational and other qualifications required for direct recruitment. | Degree in Arts/Science/Commerce or Engineering of any recognised University with 10(Ten) years experience in a senior supervisory post in managerial capacity under the Government or Semi-Government Organisation. Knowledge in Labour Act, Rules and persons having experience in transport organisation shall be given preference. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotes. | 'No' |
| 9. Period of Probation, if any | :— 2(two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :— By promotion, failing that by deputation, failing that by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :— By promotion from the post of personnel Officer/Traffic Manager having 10 years experience in the grade. Deputation from State Government/Corporation of other State Government or Central Government. |
| 12. If a D.P.C. exists what is its composition | :— Class-I D.P.C. |

SCHEDULE

SL. NO. 2

- | | |
|---|---|
| 1. Name of Post | :— DEPUTY MANAGING DIRECTOR (TRAFFIC) |
| 2. Number of Posts. | :— 2(two) |
| 3. Classification | :— Class-I |
| 4. Scale of Pay | :— Rs. 1200-2100/- |
| 5. Whether Selection or Non-Selection post. | :— Selection. |
| 6. Age Limit for direct recruitment | :— Upper age limit 45 years. |
| 7. Educational and other qualifications required for direct recruitment. | :— Degree in Arts/Science/Commerce or Engineering from any recognised University with 10 years experience in a senior Supervisory post in Managerial capacity in State Transport Organisation. Knowledge in Motor Vehicle Acts and other relevant Acts/Rules with experience in Traffic Management in Transport Organisation shall be preferable. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotes. | :— Age :— 'No' Qualification 'Yes' |
| 9. Period of Probation, if any | :— 2(two) years. |

10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :— By promotion failing that by Deputation, failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :— Promotion from the post of Traffic Manager with atleast 8 years service in the post. Deputation from an equivalent post under the State Government/Corporation of another States/Central Government.
12. If a D.P.C. exists what is its composition. :— Class-I D.P.C.

SCHEDULE

SL. No. 3

1. Name of Post :— DEPUTY MANAGING DIRECTOR (MECHANICAL)
2. Number of Posts. :— 1(One).
3. Classification :— Class-I
4. Scale of Pay. :— Rs. 1200-2100/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age Limit for direct recruitment :— Upper age limit 45 years.
7. Educational and other qualifications required for direct recruitment. :— Degree in Mechanical/Automobile Engineering with atleast 10 years experience in a senior Supervisory post in a large Auto Mobile/allied Industry as Maintenance Engineer.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promoties. :— 'No'
9. Period of Probation, if any :— 2(two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :— By promotion failing that by Deputation failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :— Promotion from the post of Controller of Stores and Purchase/Works Manager with 7 years service in the grade. Deputation from equivalent post under the State and Central Government. Should posses degree Diploma in Mechanical or Automobile Engineering.
12. If a D.P.C. exists what is its composition. :— Class-I D.P.C.

SCHEDULE

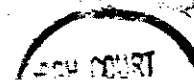
SL. No. 4

1. Name of Post :— ENGINEERING OFFICER (CIVIL)
2. Number of Posts. :— 1 (One)
3. Classification :— Class-I
4. Scale of Pay :— Rs. 1200-2100/-
5. Whether Selection or Non-Selection post. :— Selection.
6. Age Limit for direct recruitment :— Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment. :— Degree in Civil Engineering from any recognised University with atleast 5 years experience as Assistant Engineer or equivalent post under the Government/Semi-Government organisation.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promoties. :— 'No'
9. Period of Probation, if any :— 2(two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :— By promotion failing that by Deputation, failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation transfer to be made. :— From the post of Assistant Engineer (Civil) with 7 years service in the grade. Shall posses degree/Diploma in Civil Engineering.
12. If a D.P.C. exists what is its composition. :— Class-I D.P.C.

SCHEDULE

SL. No. 5

1. Name of Post :— CONTROLLER OF STORES AND PURCHASE.
2. Number of Posts. :— 1(One)
3. Classification :— Class-II
4. Scale of Pay :— Rs. 900-1900/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age Limit for direct recruitment :— Upper age limit 35 years.



- | | |
|---|--|
| 7. Educational and other qualifications required for direct recruitment. | :— Degree in Mechanical Engineering with at least 7 (seven) years experience in automobile Stores and Purchase works in Government Department/Semi-Government Organisation or in a reputed firm. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— Age :— 'No' Qualification 'Yes' |
| 9. Period of Probation, if any | :— (2(two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :— By promotion failing that by deputation and failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :— Promotion from the post of Stores and Purchase Officer with at least 3 years service in the post. |
| 12. If a D.P.C. exists what is its composition | :— Class-II D.P.C. |

SCHEDULE

SL. No. 6

- | | |
|---|---|
| 1. Name of Post | :— WORKS MANAGER |
| 2. Number of Posts | :— 1(One) |
| 3. Classification | :— Class-II |
| 4. Scale of Pay | :— Rs. 900-1900/- |
| 5. Whether Selection or Non-Selection post | :— Selection. |
| 6. Age Limit for direct recruitment | :— Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :— Degree in Mechanical Engineering with atleast 7 (Seven) years experience in senior Supervisory capacity in workshop of Government/State Road Transport Undertaking Department. Preference shall be given to persons possessing degree in automobile Engineering. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— No. |
| 9. Period of Probation, if any | :— 2(two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :— By promotion failing that by deputation and failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :— Promotion from the post of Assistant Engineer (Mechanical) with 3(three) years service in the post. Deputation from the analogous post under the State Government. |
| 12. If a D.P.C. exists what is its composition | :— Class-II D.P.C. |

SCHEDULE

SL. No. 7

- | | |
|--|--|
| 1. Name of Post | :— PERSONNEL OFFICER |
| 2. Number of Posts | :— 1(One) |
| 3. Classification | :— Class-II |
| 4. Scale of Pay | :— Rs. 800-1860/- |
| 5. Whether Selection or Non-Selection post | :— Selection. |
| 6. Age limit for direct recruitment. | :— Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment. | :— Degree/Diploma in Personnel Management or Industrial relations or M.A. in Social work or Sociology from a recognised University. Minimum 3(three) years experience in Government/Semi-Government Organisation. Degree in law will be preferred. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— Not applicable. |
| 9. Period of probation, if any | :— 2(two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. | :— By direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer. | :— Not applicable. |

SCHEDULE

Sl. No. 3

- | | |
|--|--|
| 1. Name of Post | :— SENIOR STATISTICAL OFFICER |
| 2. Number of Posts | :— 1(one) |
| 3. Classification | :— Class-II |
| 4. Scale of Pay | :— Rs.800 - 1860/- |
| 5. Whether Selection or Non-Selection post | :— Selection. |
| 6. Age limit for direct recruitment. | :— Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment. | :— Post Graduate degree or honours Graduate in statistics/Mathematics/Economics from any recognised University. 5 years experience in Statistical work in a State Road Transport Undertaking |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotes. | :— Not applicable. |
| 9. Period of probation, if any | :— 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. | :— By promotion failing that by Deputation failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation transfer, grade from which promotion/deputation transfer to be made. | :— Promotion from the post of Statistical officer with 5 years service. Deputation from equivalent post under the State Government. |
| 12. If a D. P. C. exists what is its composition. | :— Class—II D, P. C. |

SCHEDULE

Sl. No. 9.

- | | |
|---|--|
| 1. Name of the post | :— TRAFIC MANAGER. |
| 2. Number of posts | :— 3 (three) |
| 3. Classification | :— Class—II |
| 4. Scale of pay | :— 800- 1860/- |
| 5. Whether Selection post or Non-Selection post. | :— Selection |
| 6. Age limit for direct recruitment. | :— Upper age limit 35 Years. |
| 7. Educational and other qualifications required for direct recruits. | :— Graduate of any recognised University with atleast 7 years experience in Traffic operation and in supervisory capacity in a State Transport Organisation. Preference will be given to those having knowledge in motor Vehicle Act, other relevant Acts and Rules with knowledge in planning and Scheduling of Bus/Truck services. |
| 8. Whether age and Educational qualification prescribed for direct recruits will apply in the case of promotees. | :— 'No' |
| 9. Period of probation, if any. | :— 2 (two) years. |
| 10. whether by direct recruitment or by promotion/transfer and percentage of the vacancies to be filled by various methods. | :— By promotion failing that by Deputaton, failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. | :— Promotion from the post of Administrative Officer with atleast 5 years service in the post. Deputation from analogous post under the State Government. |
| 12. If a D.P.C. exists, what is its composition. | :— Class—II D. P. C. |

SCHEDULE

Sl. No. 10

1. Name of Post :- ENFORCEMENT OFFICER
2. Number of Posts :- 1(one)
3. Classification :- Class-II
4. Scale of Pay :- Rs. 800-1860/-
5. Whether Selection or Non-Selection Post :- Selection.
6. Age limit for direct recruitment :- Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :- Graduate in Arts/Science etc. from a recognised University. Experience in similar capacity in Government/Semi-Government Organisation.
8. Whether age limit and educational qualification prescribed for the direct recruitment will apply in case of promotees. :- Not applicable
9. Period of probation, if any :- 2(two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :- Direct recruitment failing which by Deputation.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. :- Deputation from equivalent post in State Government/public Undertakings/Central Government.
12. If a D. P. C. exists what is its composition. Not applicable.

SCHEDULE

Sl. No. 11

1. Name of Post :- ASSISTANT ENGINEER (MECHANICAL).
2. Number of Posts :- 2 (two).
3. Classification :- Class-II
4. Scale of Pay :- Rs. 800—1860/-
5. Whether Selection or Non-Selection post :- Selection.
6. Age limit for direct recruitment. — Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :- Diploma in automobile/Mechanical Engineering from a recognised Institution with atleast 5 (five) years experience in workshop in Govt. Deptt./Semi-Govt. Organisation or State Road Transport Undertaking. Preference will be given to Degree holder in Mechanical /Automobile Engineering with atleast 3 (three) years experience as Maintenance Engineer in workshop under Govt. Deptt./Semi-Govt. or State Road Transport Undertaking.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Age 'No' Qualification 'Yes'
9. Period of probation, if any :- 2(two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. 66-2/3 % by promotion and 33-1/3 % by direct recruitment failing which by deputation.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of Foreman, Grade-I/Junior Engineer, Gr. I with five years service in the grade. Deputation from the analogous post under the State Govt.
12. If a D.P.C. exists what is its composition :- Class-II D.P.C.

Sl. No. 12

SCHEDULE

1. Name of Post :- ASSISTANT ENGINEER (CIVIL)
2. Number of Posts :- 1 (One)
3. Classification :- Class-II
4. Scale of Pay :- Rs. 800—1860/-
5. Whether Selection or Non-Selection post :- Selection.
6. Age limit for direct recruitment. :- Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment. :- Degree in Civil Engineering from any recognised University with 3 years service under Government/Semi-Govt. organisation.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :- Age 'No'
9. Period of probation, if any :- 2 (two)

11. In case of recruitment by promotion From the post of Overseer (C-II) Grade-I with atleast 5 years deputation/transfer, grades from which service in the post. Shall possess degree Diploma in Civil promotion/deputation/transfer to be made. :—Engineering.

12. If a D.P.C. exists what is its composition. p— Class-III D.P.C.

SCHEDULE

Sl. No. 13

1. Name of Post :— ASSISTANT ENGINEER (ELECTRICAL)
2. Number of Posts :— 1 (One)
3. Classification :— Class-II
4. Scale of Pay :— Rs. 800—1860/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 years.
7. Educational and other Qualifications required for direct recruitment. :— Diploma in Electrical Engineering from any recognised Institution with 5 (five) years experience in any Government/ Semi Government Department. Preference will be given to a person holding degree in Electrical Engineering with three years' experience under Government/Semi Government Organisation.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— Age—'No' Qualification :—"Yes"
9. Period of probation, if any — 2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods 66-2/3% by promotion and 33-1/3% by direct recruitment failing that by deputation.
11. In case of recruitment by promotion/deputation/transfer, grades from which Gr. I with 5 years service in the grade. Deputation from the promotion/deputation/transfer to be made. :—equivalent post under the State Government.
12. If a D.P.C. exists what is its composition :— Class—II

SCHEDULE

SL. No. 14

1. Name of Post :— STORES AND PURCHASE OFFICER
2. Number of Posts :— 1 (One)
3. Classification :— Class—II
4. Scale of Pay :— Rs. 800—1860/-
5. Whether Selection or Non-Selection post :— Selection
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Degree in Commerce/Science/Arts from a recognised University or diploma in Automobile/Mechanical Engineering with at least 7 (seven) years experience in Automobile stores in Govt. Deptt./ Semi-Govt. Organisation/Commercial Organisation. Persons having experience in transport undertaking shall be given preference.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Age 'No' Qualification :—"Yes"
9. Period of probation, if any :— 2 (Two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods By promotion failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which 5 (five) years service in the post. promotion/deputation/transfer to be made. :—
12. If a D.P.C. exists what is its composition. :— Class—II D.P.C.

SCHEDULE

SL. No. 15

1. Name of Post :— ADMINISTRATIVE OFFICER
2. Number of Posts :— 1 (One)
3. Classification :— Class—II
4. Scale of Pay :— Rs. 750—1750/-
5. Whether Selection or Non-Selection post p— Non-Selection.
6. Age limit for direct recruitment. Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Graduate of any recognised University with at least 5 years experience in administrative capacity.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— 'No.'
9. Period of probation, if any :— 2 (Two) years.



10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— By promotion failing which by deputation and failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of office Superintendent/Superintendent of Accounts with 5 years experience in the post, shall have passed Higher Secondary/Madhyamik /Matric. Deputation from analogous post under the Central/State Government.
12. If a D.P.C. exists what is its composition :— Class—II D.P.C.

SCHEDULE

SL. No. 16

1. Name of Post :— ACCOUNTS OFFICER
2. Number of Posts :— 2 (two)
3. Classification :— Class—II
4. Scale of Pay :— Rs. 750—1750/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Graduate in commerce with knowledge in Commercial Accountancy with at least 7 (seven) years experience in supervisory post in Government/Semi Government or large Commercial organisation. Preference will be given to S.A.S. of Govt. Audit Department.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— By promotion, failing which by deputation failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— By promotion from the post of office Superintendent/Superintendent of Account with 5(five) years experience in the post. Deputation from analogous post under the State Government/Central Government.
12. If a D.P.C. exists what is its composition :— Class—II D.P.C.

SCHEDULE

Sl. No. 17

1. Name of Post :— SECURITY AND VIGILANCE OFFICER
2. Number of Posts :— 1 (One)
3. Classification :— Class—II
4. Scale of Pay :— Rs. 750—1750/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Graduate from any recognised University with 5 years experience in Security, Vigilance and fire-fighting. Educational qualification may be relaxed in case of experienced Ex-Army/Police Officer. Preference shall be given to Ex-Army/Police Personnel.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Not applicable.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— By direct recruitment failing that by Deputation.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Deputation from equivalent post under the State Government.
12. If a D.P.C. exists what is its composition. :— Class—II D.P.C.

SCHEDULE

Sl. No. 18

1. Name of Post :— FOREMAN/JUNIOR ENGINEER.
2. Number of Posts :— 5 (Five)
3. Classification :— Class—III
4. Scale of Pay :— Rs. 650—1595/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Degree in Mechanical Engineering/Automobile Engineering from a recognised University or equivalent qualification or diploma in Mechanical Automobile Engineering from a recognised Institution with at least 5 years experience in maintenance

8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Age :—No. Qualification :—Yes.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. 66-2 3% by promotion and 33-1 3% by direct recruitment.
11. In case of recruitment by promotion-deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of Assistant Foreman, Grade-I (One) with 5 (five) years service in the corporation.
12. If a D.P.C. exists what is its composition. Class—III D.P.C.

SCHEDULE

Sl. No. 19

1. Name of Post :— ASSISTANT FOREMAN
2. Number of Posts :— 13 (Thirteen)
3. Classification :— Class— III
4. Scale of Pay :— Gr. I Rs. 600—1440/- Gr. II Rs. 560—1300/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :—
For Grade-II
Diploma in Mechanical/Automobile Engineering from a recognised Institution with at least 3 (three) years experience in Government/Semi-Government Organisation.
For Grade-I
Degree in Mechanical/Automobile Engineering with at least 1 (One) years experience in Govt. /Semi-Govt. Organisation.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. 'No'
9. Period of probation, if any. — 2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :—
In Grade-I
50% by promotion and 50% by direct recruitment.
In grade-II
50% by promotion and 50% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion to the Grade-II post from senior Machanist Grade-II/Mechanic Gr. I with 3(three) years service in the grade. 50% upgradation to Gr. I from Garde II after completion of 5 years service in the Corporation on the basis of efficiency-cum-merit.
12. If a D.P.C. exists what is its composition. :— Class-III D.P.C.

SCHEDULE

Sl. No. 20

1. Name of Post :— MECHANIC
2. Number of Posts :— 30 (Thirty)
3. Classification :— Class-III
4. Scale of Pay :— Gr. I Rs. 550—1245/- Gr. II Rs. 470—1025/- Gr. III Rs. 430- 850/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Class-VIII (Eight) passed with 8 years experience in the work connected with the trade, Preference will be given to those possi-ssing certificate from I.T.I. in the trade with 4 years experience.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :— No.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. By promotion failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion in Grade-III from the post of Assistant Machanic after 3 (three) years service in the post. Gr. III will be elligible for up-gradation to Gr. I after three years service in the grade and up-gradation to Grade-I from Gr. I after completion of 5 years service in the grade subject to efficiency-cum-metit-cum-seniority in all the cases
12. If a D.P.C. exists what is its composition. Class—III D.P.C.

SCHEDULE

Sl. No. 21

1. Name of Post :— SENIOR TURNER
2. Number of Posts :— 1 (One)
3. Classification :— Class-III
4. Scale of Pay :— Gr. I Rs. 550-1245/- Gr. II Rs. 470-1025/- Gr. III Rs. 430-850/-

5. Whether Selection or Non-Selection post :— Non-Selection.
 6. Age limit for direct recruitment. :— Upper age limit 35 Years.
 7. Educational and other Qualifications required for direct recruitment :— Class-VIII (Eight) passed with 8 (eight) years experience in the work connected with the trade. Preference will be given to those possessing certificate from I.T.I. in the trade with 4 (four) years experience.
 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
 9. Period of probation, if any :— 2 (two) years.
 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods By promotion failing Which by direct recruitment.
 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of Turner to Grade-III scale with 3 (three) years service. Gr. III will be eligible for up gradation to Gr. II or the completion of 3 (three) years service in the grade and Gr. I on completion of 5 (five) years service in the grade subject to efficiency-cum-merit-cum-seniority in all the cases.
 12. If a D.P.C. exists what is its composition :— Class-III D.P.C.
- Sl. No. 22
1. Name of Post :— SENIOR MACHINIST.
 2. Number of Posts :— 1 (One)
 3. Classification :— Class-III
 4. Scale of Pay :— Grade-III Rs. 430-850/- Gr. II Rs. 470-1025/- Gr. I Rs. 550-1245/-
 5. Whether Selection or Non-Selection post :— Non-Selection.
 6. Age limit for direct recruitment :— Upper age limit 35 Years.
 7. Educational and other Qualifications required for direct recruitment :— Class-VIII (Eight) passed with 8 (eight) years experience in the trade. Preference will be given to those possessing certificate from I.T.I. in the trade with 4 (four) years experience in similar work.
 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Age No. Qualification-Yes
 9. Period of probation, if any :— 2(two) years.
 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. By promotion failing that by direct recruitment.
 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion to Grade-III from the post of Machinist with 3 (three) years service in the grade. Holder of the Grade-III post will be eligible for up-gradation to Gr. II after 3 (three) years service in the grade and up-gradation to Gr. I from grade-II will be eligible after 3 (three) years service in the grade on the basis of efficiency-cum-merit-cum-seniority.
 12. If a D.P.C. exists what is its composition. :— Class-III D.P.C.

SCHEDULE

Sl. No. 23

1. Name of Post :— SENIOR WELDER
2. Number of Posts :— 2(two)
3. Classification :— Class-III
4. Scale of Pay :— Gr. I Rs. 550-1245/-, Gr. II Rs. 470-1025/- Gr. III Rs. 430-850/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 years.
7. Educational and other Qualifications required for direct recruitment. :— Class-VIII (eight passed with 8 years experience in the works connected with the trade. Preference will be given to those possessing certificate from I. T. I. in the trade with 4 (four) years experience in the trade.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :— No.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— Promotion failing which by direct recruitment.

11. In case of recruitment by promotion/deputations/transfer, grades from which promotion/deputation transfer to be made.

—Promotion to Gr. I from the post of Assistant Painter with three years service in the post. Gr. II will be eligible for upgradation to Gr. I after three years service in the grade and Gr. II will be eligible for Gr. I after five years service in the grade subject to efficiency-cum-merit-cum-seniority in all the cases.

12. If a D. P. C. exists what is its composition.

—Class—III D. P. C.

SCHEDULE

Sl No. 24

1. Name of Post
2. Number of Posts
3. Classification
4. Scale of Pay
5. Whether Selection or Non-Selection post
6. Age limit for direct recruitment.
7. Educational and other Qualifications required for direct recruitment.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.
9. Period of probation, if any
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.

—PAINTER-CUM-ARTIST.

—2(two).

—Class—III

—Gr. III Rs. 430-850/- Gr. II Rs. 470-1025/-

—Gr. I Rs. 550-1245/-

Non-Selection.

—Upper age limit 35 Years.

—Class—VIII (Eight) passed with 8(eight) years experience in the trade. Preference will be given to those possessing certificate from I. T. I. in the trade with 4 (four) years experience in the work.

—Age :—No.

—Qualification—Yes.

—2(two) years.

—By promotion failing that by direct recruitment.

—Promotion to Gr. III from the post of Assistant Painter with three years services. Grade III will be eligible for Grade II after three years service and Gr. II will be eligible for Gr. I after 5(five) years service subject to efficiency-cum-merit-cum-seniority in all the cases.

12. If a D. P. C. exists what is its composition.

—Class—III D. P. C.

SCHEDULE

Sl. No. 25.

1. Name of Post
2. Number of Posts
3. Classification
4. Scale of Pay
5. Whether Selection or Non-Selection post
6. Age limit for direct recruitment.
7. Educational and other Qualifications required for direct recruitment.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.
9. Period of probation, if any
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods.

— AUTO ELECTRICIAN

— 4(four)

— Class—III

— Gr. III Rs. 430-850/- Gr. II Rs. 470-1025/-
Gr. I Rs. 550-1245/-

— Non-Selection.

— Upper age limit 35 Years.

— Passed School Final/Madhyamik/Higher Secondary or equivalent examination with 1(one) year experience in connected trade. Preference will be given to those possessing certificate from I. T. I in the trade.

: Age - No.

—Qualification - Year.

—2 (two) years.

— By promotion failing that by direct recruitment.

11. In case of recruitment by promotion, deputation transfer, grades from which promotion deputation, transfer to be made.

12. If a D. P. C. exists what is its composition.

Promotion in grade III from the post of Asst. Electrician with three years service in the grade. Gr. III will be eligible for up-gradation to after 3 (three) years service in the Grade and Grade II will be eligible for up-gradation to Grade I after 5 years service in grade subject to efficiency - cum seniority in all the cases.

Class—III D. P. C.

* Grade-II after 3 (three) years service in the grade.

SCHEDULE

Sl. No. 26.

- | | |
|--|---|
| 1. Name of Post | :— SENIOR PETROL OIL LUBRICANT ASSISTANT. |
| 2. Number of Posts | :— 1 (one). |
| 3. Classification | :— Class—III |
| 4. Scale of Pay | :— Rs- 430-850/- |
| 5. Whether Selection or Non-Selection post | :— Non-Selection. |
| 6. Age limit for direct recruitment, | :— Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment. | :— Passed Higher Secondary/Madhyamik/School Final or equivalent examination with 3(three) years experience in operation, maintenance and repair of fuel pump machine. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— Age-No. Qualification—Yes. |
| 9. Period of probation, if any | :— 2(two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. | :— By promotion failing which by direct recruitment, |
| 11. In case of recruitment be promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. | :— Promotion from Petrol Oil Lubricant Assistant with 3(three)-years service in the post. |
| 12. If a D. P. C. exists what, is its composition. | :— Class—III D. P. C. |

SCHEDULE

Sl. No. 27

- | | |
|--|--|
| 1. Name of Post | :— SENIOR BLACKSMITH |
| 2. Number of Posts | :— 1(one). |
| 3. Classification | :— Class - III |
| 4. Scale of Pay | :— Rs. 430-850/- |
| 5. Whether Selection or Non-Selection post | :— Non-Selection. |
| 6. Age limit for direct recruitment. | :— Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment. | :— Class-VIII (eight) passed with 8(eight) years experience in connected trade. Preference will be given to those possessing certificate from I. T. I in the connected trade. Minimum 4(four) years experience in the trade. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case promotees, | :— Age-No. Qualification-Years. |
| 9. Period of probation, if any | :— 2(two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. | :— By promotion failing which direct recruitment, |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. | :— Promotion from the post of Blacksmith with 5(five) years experience on the basis of efficiency-cum-merit. Transfer from other equivalent grade. |
| 12. If a D. P. C. exists what is its composition. | :— Class III D.P.C. |

SCHEDULE

S. No. 28

1. Name of Post :- TOOLS ASSISTANT
2. Number of Posts :- 2
3. Classification :- Class - III
4. Scale of Pay :- Gr. I Rs. 430-850/- Gr. II Rs. 400-775/-
5. Whether Selection or Non-Selection post :- Non-Selection.
6. Age limit for direct recruitment. :- Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment. :- Passed Matric/School Final or equivalent examination. Those possessing certificate from I.T.I. in the trade shall be given preference.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :- Age - No.
Qualification - Yes.
9. Period of probation, if any :- 2(two) Years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :- Initially Vehicle Assistants and those Class-IV staff working as Tools Assistants for 3 years will be absorbed against grade II posts. Thereafter 50% by promotion and 50% by direct recruitment
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. :- Promotion will be made to Gr. II from Vehicle Assistants after completion of 5 years service in the post. Promotion to Gr. I will be made from Grade II post after 5 years service in Gr. II on the basis of efficiency-cum-merit.
12. If a D. P. C. exists what is its composition. :- Class-III D.P.C.

SCHEDULE

Sl. No. 29

1. Name of Post :- SENIOR UPHOLSTER
2. Number of Posts :- 1(one)
3. Classification :- Class—III
4. Scale of Pay :- Rs. 430-850/-
5. Whether Selection or Non-Selection post :- Non-Selection.
6. Age limit for direct recruitment. :- Upper age limit 35 Years.
7. Educational and other Qualification required for direct recruitment. :- Class-VIII (eight) passed with 8 (eight) years experience in connected trade. Preference will be given to those possessing certificate from I. T. I in the trade with 4(four) years experience.
8. Whether Age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :- Age—No.
Qualification- 'Yes'.
9. Period of probation, if any :- 2(two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :- By promotion failing that by direct recruitment.
11. In case of recruitment by the promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. :- Promotion from Upholster with 5(five) years experience on the Basis of efficiency -cum- merit. Transfer from other equivalent grade.
12. If a D. P. C. exists what is its composition. Class-III D. P. C.

SCHEDULE

Sl. No. 30

1. Name of Post :- FUEL PUMP OPERATOR
2. Number of Posts :- 5(Five)
3. Classification :- Class—III
4. Scale of pay :- Gr. I Rs. 430-850/- Gr. II Rs. 400-775/-
5. Whether Selection or Non-Selection post :- Non-Selection.
6. Age limit for direct recruitment. :- Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment. :- Passed Matric/School final or equivalent examination. Those possessing certificate from I. T. I. in the trade shall be given preference.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :- Age-No.
Qualification-'Yes'.
9. Period of probation, if any :- 2(two) years.

10. Whether by direct recruitment or by promotion/ or transfer and percentage of the vacancies to be filled by various methods.
11. In case of recruitment or by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.
12. If a D. P. C. exists what is its composition.
- :- 2 (two) years.
50% by promotion and 50% by direct recruitment in Gr. II
Promotion from the post of Vehicle Assistant in Grade II after 3 years service in the post.
Grade II will be eligible for up-gradation to Grade I after 3 years service in the grade on basis of efficiency-cum-merit.
Class-III D. P. C.

SCHEDULE

Sl. No. 31

- | | |
|---|--|
| 1. Name of Post | :- ASSISTANT ELECTRICIAN |
| 2. Number of Posts | :- 10 (ten) |
| 3. Classification | :- Class—III |
| 4. Scale of Pay | :- Rs. 400-775/- |
| 5. Whether Selection or Non-Selection post | :- Non-Selection. |
| 6. Age limit for direct recruitment | :- Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment. | :- Class—II (eight) passed with certificate from I. T. I. in Electrician trade. Preference will be given to those having 2 (two) years experience in the similar trade. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :- Age—No. Qualification—Yes. |
| 9. Period of probation if any | :- 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods | :- Initially Helper will be absorbed against the post. Thereafter 50% by promotion and 50% by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made | :- Promotion will be made from the post of Helper after completion of 5 (five) years service in the post and having minimum five years experience in electrical works of Diesel Engines. Class—III D. P. C. |
| 12. If a D. P. C. exists what is its composition | |

SCHEDULE

Sl. No. 32

- | | |
|---|--|
| 1. Name of Post | :- ASSISTANT PAINTER. |
| 2. Number of Posts | :- 3 (three). |
| 3. Classification | :- Class—III |
| 4. Scale of Pay | :- Rs. 400-775/-. |
| 5. Whether Selection or Non-Selection post | :- Non-Selection. |
| 6. Age limit for direct recruitment | :- Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment | :- Class—VIII (Eight) passed with 5 (five) years experience in similar trade. Preference will be given to those possessing certificate from I. T. I. in the trade with 2 (two) years experience. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :- Age—No. Qualification—Yes. |
| 9. Period of probation if any | :- 1 (one) year. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods | :- Initially Helper will be adsorbed against the post. Thereafter 50% by promotion and 50% by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made | :- Promotion will be made from the post of Helper after completion of 5 (five) years service in the post and having three years experience in such trade. |



SCHEDULE

Sl. No. 33

1. Name of Post :— BLACKSMITH
2. Number of Posts :— 4 (four).
3. Classification :— Class—III
4. Scale of Pay :— Rs. 400-775/-.
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Class—VIII (Eight) passed with 5 years experience in the trade. Preference will be given to those possessing certificate from I. T. I. in the trade and having two years experience.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— Age—No.
Qualification—Yes.
9. Period of probation if any be filled by various methods :— 1 (one) year.
10. Whether by direct recruitment or by promotion :— Initially Helper will be absorbed against the post. Thereafter 50% by promotion and 50% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. :— Promotion from the post of Helper after completion of 5 years service in the post having minimum three years experience in such work.
12. If a D. P. C. exists what is its composition :— Class—III D. P. C.

SCHEDULE

Sl. No. 34

1. Name of Post :— PETROL OIL AND LUBRICANT ASSISTANT.
2. Number of Posts :— 3 (Three).
3. Classification :— Class—III
4. Scale of Pay :— Rs. 400-775/-.
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Class—VIII (Eight) passed with knowledge in operation of Fuel Pump Machine and its maintenance and repair.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— Age—No.
Qualification—Yes.
9. Period of probation if any :— 1 (one) year.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— Initially Vehicle Assistant will be absorbed against the post. Thereafter 50% by promotion and 50% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of Vehicle Assistant after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition :— Class III D.P.C.

SCHEDULE

Sl. No. 35

1. Name of Post :— ASSISTANT MECHANIC.
2. Number of Posts :— 52 (fiftytwo).
3. Classification :— Class—III
4. Scale of Pay :— Rs. 400-775/-.
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.

- | | |
|---|--|
| 7. Educational and other Qualifications required for direct recruitment | :— Class—VIII (eight) passed with 5 (five) years experience in the work connected with the trade. Preference will be given to those possessing certificate from I. T. I. in the trade with atleast 2 (two) years experience. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotes | :— Age—No. Qualification—Yes. |
| 9. Period of probation if any | :— 1 (one) year. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods | :— Initially Helper will be absorbed against the post. Thereafter 75% by promotion and 25% by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made | :— Promotion from the post of Helper after completion of 5 years service in the post. |
| 12. If a D. P. C. exists what is its composition | Class—III D. P. C. |

SCHEDULE

Sl. No. 36

- | | |
|---|---|
| 1. Name of Post | :— TURNER. |
| 2. Number of Posts | :— 1 (one). |
| 3. Classification | :— Class—III |
| 4. Scale of Pay | :— Rs. 400-775/-. |
| 5. Whether Selection or Non-Selection post | :— Non-Selection. |
| 6. Age limit for direct recruitment | :— Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment | :— Class—VIII (eight) passed with 5 (five) years experience in the work connected with trade. Preference will be given to those possessing certificate from I. T. I. in the trade with minimum 2 (two) years. experience. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotes | :— Age—No. Qualification—Yes. |
| 9. Period of probation if any | :— 1 (one) year. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods | :— Initially Helper will be absorbed against the post. Thereafter 50% by promotion and 50% by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made | :— Promotion from the post of Helper with 5 (five) years service in the post. |
| 12. If a D. P. C. exists what is its composition | :— Class—III D. P. C. |

SCHEDULE

Sl. No. 37

- | | |
|---|--|
| 1. Name of Post | :— MACHINIST. |
| 2. Number of posts | :— 1 (one). |
| 3. Classification | :— Class—III |
| 4. Scale of Pay | :— Rs. 400-775/-. |
| 5. Whether Selection or Non-Selection post | :— Non-Selection. |
| 6. Age limit for direct recruitment | :— Upper age limit 35 Years. |
| 7. Educational and other Qualifications required for direct recruitment | :— Class—VIII (Eight) passed with 5 (five) years experience in the work connected with the trade. Preference will be given to those possessing certificate from I. T. I. in the trade with minimum 2 (two) years experience. |

8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :— Age—No
Qualification—Yes.
9. Period of probation if any :— 1 (one) year.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— Initially Helper will be absorbed against the post. Thereafter 75% by promotion and 25% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of Helper after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition :— Class—III D. P. C.

SCHEDULE

Sl. No. 38

1. Name of Post :— UPHOLSTAR.
2. Number of Posts :— 4 (four).
3. Classification :— Class III
4. Scale of Pay. :— Rs. 400-775/-.
5. Whether Selection or Non-Selection post. :— Non-Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 years.
7. Educational and other Qualifications required for direct recruitment :— Class—VIII (eight) passed with 5 (five) years experience in the connected trade. Preference will be give to these possessing certificate from I. T. I. in the trade with minimum two years experience.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :— Age—No.
Qualification—Yes.
9. Period of probation if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— Initially Helper will be absorbed against the post, thereafter 50% by promotion and 5% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of Helper after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition :— Class—III D. P. C.

SCHEDULE

Sl. No. 39

1. Name of Post :— WELDER.
2. Number of Posts :— 7 (Seven).
3. Classification :— Class—III
4. Scale of Pay :— Rs. 400-775/-.
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Class—VIII (eight) passed with 5 (five) years experience in the work connected with the trade. Preference will be give to those possessing certificate from I. T. I. in the trade with minimum 2 (two) years experience.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :— Age—No.
Qualification—Yes.
9. Period of probation if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— Initially Helper will be absorbed against the post, thereafter 50% by promotion and 50% by direct recruitment.

11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made — Promotion from the post of Helper after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition — Class—III D. P. C.

SCHEDULE

Sl. No. 40

1. Name of Post :— CARPENTER
2. Number of Posts :— 2 (two)
3. Classification :— Class—III
4. Scale of Pay :— 400/—775/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— (1) Class-VIII (eight) passed with certificate from I.T.I. in the trade.
(2) Preference will be given to those having 2 (two) years experience in the trade.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (Two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. Initially Assistant Carpenter will be absorbed against the post, thereafter 50 % by promotion and 50 % by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made Promotion from the post of Assistant Carpenter after completion of 5 (five) years service in the post.
12. If a D.P.C. exists what is its composition :— Class—III D.P.C.

SCHEDULE

Sl. No. 41

1. Name of Post :— HELPER.
2. Number of Posts :— 122 (One hundred and twenty two)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 370—650/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment. :— (1) Class—VIII (eight) passed with 2 (two) years experience in particular trade.
(2) Preference will be given to those having experience in repair and maintenance of Diesel Vehicle.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation if any 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. 25% promotion and 75% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of Class—IV staff (Peon/Gaurd/Majdoor/Cleaner) having minimum qualification of Class—V (five) standard and three years experience in such work.
12. If a D.P.C. exists what is its composition. Class—IV D.P.C.

SCHEDULE

Sl. No. 42

1. Name of Post :— ASSISTANT CARPENTER
2. Number of Posts :— 2 (two)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 370—650/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment (1) Class—VIII (eight) passed with 2(two) years experience in Carpentry work.
(2) Preference will be given to those having certificate in Carpentry trade from I.T.I.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Not applicable.

11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of Helper after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition :— Class—III D. P. C.

SCHEDULE

Sl. No. 40

1. Name of Post :— CARPENTER
2. Number of Posts :— 2 (two)
3. Classification :— Class—III
4. Scale of Pay :— 400/—775/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— (1) Class-VIII (eight) passed with certificate from I.T.I. in the trade.
(2) Preference will be given to those having 2 (two) years experience in the trade.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (Two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. Initially Assistant Carpenter will be absorbed against the post, thereafter 50 % by promotion and 50 % by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made Promotion from the post of Assistant Carpenter after completion of 5 (five) years service in the post.
12. If a D.P.C. exists what is its composition :— Class—III D.P.C.

SCHEDULE

Sl. No. 41

1. Name of Post :— HELPER.
2. Number of Posts :— 122 (One hundred and twenty two)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 370—650/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— (1) Class—VIII (eight) passed with 2 (two) years experience in particular trade.
(2) Preference will be given to those having experience in repair and maintenance of Diesel Vehicle.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation if any 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. 25 % promotion and 75 % by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of Class—IV staff (Peon/Gaurd/Majdoor/Cleaner) having minimum qualification of Class—V (five) standard and three years experience in such work.
12. If a D.P.C. exists what is its composition. Class—IV D.P.C.

SCHEDULE

Sl. No. 42

1. Name of Post :— ASSISTANT CARPENTER
2. Number of Posts :— 2 (two)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 370—650/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment (1) Class—VIII (eight) passed with 2(two) years experience in Carpentry work.
(2) Preference will be given to those having certificate in Carpentry trade from I.T.I.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Not applicable.
9. Period of probation if any :— 2 (two) years.

8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. — Age—No
Qualification—Yes
9. Period of probation if any — 1 (one) year.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods — Initially Helper will be absorbed against the post. Thereafter 75% by promotion and 25% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made — Promotion from the post of Helper after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition — Class—III D. P. C.

SCHEDULE

Sl. No. 38

1. Name of Post — UPHOLSTAR.
2. Number of Posts — 4 (four).
3. Classification — Class III
4. Scale of Pay. — Rs. 400-775/-.
5. Whether Selection or Non-Selection post. — Non-Selection.
6. Age limit for direct recruitment. — Upper age limit 35 years.
7. Educational and other Qualifications required for direct recruitment — Class—VIII (eight) passed with 5 (five) years experience in the connected trade. Preference will be give to these possessing certificate from I. T. I. in the trade with minimum two years experience.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. — Age—No.
Qualification—Yes.
9. Period of probation if any — 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods — Initially Helper will be absorbed against the post, thereafter 50% by promotion and 5% by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made — Promotion from the post of Helper after completion of 5 (five) years service in the post.

12. If a D. P. C. exists what is its composition — Class—III D. P. C.

SCHEDULE

Sl. No. 39

1. Name of Post — WELDER.
2. Number of Posts — 7 (Seven).
3. Classification — Class—III
4. Scale of Pay — Rs. 400-775/-.
5. Whether Selection or Non-Selection post — Non-Selection.
6. Age limit for direct recruitment for direct recruitment — Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment — Class—VIII (eight) passed with 5 (five) years experience in the work connected with the trade. Preference will be give to those possessing certificate from I. T. I. in the trade with minimum 2 (two) years experience,
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. — Age—No.
Qualification—Yes.
9. Period of probation if any — 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. — Initially Helper will be absorbed against the post, thereafter 50% by promotion and 50% by direct recruitment.

11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation transfer to be made :— Promotion from the post of Helper after completion of 5 (five) years service in the post.
12. If a D. P. C. exists what is its composition :— Class—III D. P. C.

SCHEDULE

Sl. No. 40

1. Name of Post :— CARPENTER
2. Number of Posts :— 2 (two)
3. Classification :— Class—III
4. Scale of Pay :— 400/-—775/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— (1) Class—VIII (eight) passed with certificate from I.T.I. in the trade.
(2) Preference will be given to those having 2 (two) years experience in the trade.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (Two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. Initially Assistant Carpenter will be absorbed against the post, thereafter 50 % by promotion and 50 % by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made Promotion from the post of Assistant Carpenter after completion of 5 (five) years service in the post.
12. If a D.P.C. exists what is its composition :— Class—III D.P.C.

SCHEDULE

Sl. No. 41

1. Name of Post :— HELPER.
2. Number of Posts :— 122 (One hundred and twenty two)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 370—650/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— (1) Class—VIII (eight) passed with 2 (two) years experience in particular trade.
(2) Preference will be given to those having experience in repair and maintenance of Diesel Vehicle.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation if any 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. 25 % promotion and 75 % by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of Class—IV staff (Peon/Gaurd/Majdoor/Cleaner) having minimum qualification of Class—V (five) standard and three years experience in such work.
12. If a D.P.C. exists what is its composition. Class—IV D.P.C.

SCHEDULE

Sl. No. 42

1. Name of Post :— ASSISTANT CARPENTER
2. Number of Posts :— 2 (two)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 370—650/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment (1) Class—VIII (eight) passed with 2(two) years experience in Carpentry work.
(2) Preference will be given to those having certificate in Carpentry trade from I.T.I.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. Not applicable.
9. Period of probation if any :— 2 (two) years.

10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods By direct recruitment.
11. In case of recruitment by promotion/-deputation/transfer, grades from which promotion/deputation/transfer to be made. Not applicable.
12. If a D.P.C. exists what is its composition :— Class—IV D.P.C.

SCHEDULE

Sl. No. 43

1. Name of Post :— CLEANER:
2. Number of Posts :— 13 (thirteen)
3. Classification :— Class—IV
4. Scale of Pay :— Rs. 330—460/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment. :— Class—V (five) passed.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :— Not applicable.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— By direct recruitment.
11. In case of recruitment by promotion/-deputation/transfer, grades from which promotion/deputation/transfer to be made. Not applicable.
12. If a D.P.C. exists what is its composition :— Not applicable.

SCHEDULE

Sl. No. 44

1. Name of Post :— TRAFFIC SUPERINTENDENT.
2. Number of Posts :— 3 (three)
3. Classification :— Class—III
4. Scale of Pay :— Rs. 650—1595/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment. :— Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment :— Graduate of any recognised University with atleast 8 years experience in a Supervisory post under the Government or Semi Government organisation, Experience in Transport Undertaking desirable.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. :— By promotion failing that by direct recruitment. :—
11. In case of recruitment by promotion/-deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion for the post of Traffic Supervisor Grade I with 5 years service in the post having passed Matric/School Final/ Madhyamik/Higher Secondary Examination.
12. If a D.P.C. exists what is its composition. :— Class—III D.P.C. :—

SCHEDULE

Sl. No. 45

1. Name of Post :— STATION SUPERINTENDENT (GOODS/RAILWAY OUT-AGENCY).
2. Number of Post :— 1 (one)
3. Classification :— Class—III
4. Scale of Pay :— Rs. 600—1440/-
5. Whether Selection or Non-Selection post :— Non-Selection
6. Age limit for direct recruitment Upper age limit 35 Years.

7. Educational and other Qualifications required for direct recruitment. ESSENTIAL
Matriculation or its equivalent examination from a recognised Board. Preference will be given to the graduate in Arts/Commerce/Science etc.
DESIRABLE.
10 (ten) years experience in the work of Indian Railway in the capacity of Station Master. Experience in supervisory capacity in the Railway having sound knowledge of Accounts.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. By promotion failing which by direct recruitment/deputations.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. By promotion from the post of Upper Division Clerk/Accountant Grade II/Auditor, Gr. II with 5 (five) years experience in Railway Out-Agency work on the basis of efficiency-cum-merit.
12. If a D.P.C. exists what is its composition. :— Class-III D.P.C.
- SCHEDULE** Sl.No. 46
STATION MASTER (PASSENGER/RAILWAY OUT-AGENCY)
1 (One)
Class—III
Rs. 550—1245/-
Non-Selection.
Upper age limit 35 Years.
1. Name of Post :—
2. Number of Posts :—
3. Classification :—
4. Scale of Pay :—
5. Whether Selection or Non-Selection post :—
6. Age limit for direct recruitment. :—
7. Educational and other Qualifications required for direct recruitment. :— ESSENTIAL
Matriculation or its equivalent examination from any recognised Board. Preference will be given to the Graduate in Arts/Science/Commerce, etc.
DESIRABLE.
10 (ten) years experience in the work of Indian Railway in the capacity of Coach by Clerk or its equivalent and also experience in Administration/Accounts etc. Shall have experience in supervision of complete accounting system, preparation and submission of various report/returns required for operating Out-Agency.
8. Whether age limit and educational qualifications prescribe for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. By promotion failing which by direct recruitment/deputation.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of Booking Clerk/Traffic Assistant/Goods Assistant/Starter/Bus Conductor with 5 years experience in Railway work on the basis of efficiency-cum-merit.
12. If a D P C exists what is its composition. Class—III D.P.C.
- SCHEDULE** Sl. No. 49
STATION MASTER (GOODS/RAILWAY OUT-AGENCY)
1 (one)
Class—III
Rs. 550—1245/-
Non-Selection
Upper age limit 35 Years.
1. Name of Post :—
2. Number of Posts :—
3. Classification :—
4. Scale of Pay :—
5. Whether Selection or Non-Selection post :—
6. Age limit for direct recruitment :—
7. Educational and other Qualifications required for direct recruitment. :— ESSENTIAL
Matriculation or its equivalent examination from any recognised Board. Preference will be given to the Graduate in Arts/Commerce/Science etc.
DESIRABLE
10 (ten) years experience in Indian Railways in the Capacity of Coaching clerk or its equivalent and also experience in Administration/Accounts etc. Shall have experience in supervision, maintenance of Accounts/returns etc. related to the Out-Agency.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of probation, if any :— 2 (two) years.

10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— By promotion failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made. Promotion from the post of lower Division Clerk with 5 years experience in Railway Out-Agency work or training in Railway Out-Agency work on the basis of efficiency-cum-merit.
12. If a D.P.C. exists what is its composition. Class—III D.P.C.

SCHEDULE

Sl. No. 48

TRAFFIC SUPERVISOR

41 (fortyone)

Class—III

Gr. I Rs. 560—1300/-, Gr. II Rs. 550—1245/-

Non-Selection.

Upper age limit 35 Years.

Graduate in Arts/Science etc. from a recognised University. Experience in Traffic Operation in Government/Semi-Government Organisation.

Age—No.

Qualification :—Matriculation/School Final or equivalent.

2 (two) years

SCHEDULE

Sl. No. 49

STARTER.

2 (two)

Class—III

Rs. 430—850/-

Selection.

Upper age limit 35 Years.

Passed Matric/School Final/Madhyamik or equivalent examination

Age—No.

Qualification—Yes.

2 (two) years.

SCHEDULE

Sl. No. 50

BOOKING CLERK

53 (fifty three)

Class—III

Rs. 430—850/-

Selection.

Upper age limit 35 years.

Passed Madhyamik/School Final/Higher Secondary or equivalent examination.

Age—No.

Qualification—Yes.

1. Name of Post :—
2. Number of Posts :—
3. Classification :—
4. Scale of Pay :—
5. Whether Selection or Non-Selection post :—
6. Age limit for direct recruitment :—
7. Educational and other Qualifications required for direct recruitment :—
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.

9. Period of probation, if any :—2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :—90% by direct recruitment and 10% by promotion.
11. In case of recruitment by promotion/deputation/transfer, grades from which Assistant, Gr. II/Fuel Pump Assistant, Gr. II/Petrol Oil Lubricant Assistant with at least 3 years service in the grade. :—Promotion from the post of Mail Assistant, Gr. II/Fuel Pump
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 51

1. Name of Post :—TRAFFIC ASSISTANT.
2. Number of Posts :—19 (nineteen)
3. Classification :—Class—III
4. Scale of Pay :—
5. Whether Selection or Non-Selection post :—Selection.
6. Age limit for direct recruitment :—Upper age limit 35 Years.
7. Educational and other Qualifications required for direct recruitment. :—Passed Matric/School Final/Madhyamik or equivalent examination. preference will be given to those having knowledge in operation of passenger Bus Service.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :—Age—No. Qualification—yes.
9. Period of probation, if any :—2 (two) years.
10. Whether by direct recruitment or promotion or transfer and percentage of the vacancies to be filled by various methods. :—by 90% direct by recruitment and 10% by promotion.
11. In case of recruitment by promotion/deputation/transfer, grades from which Assistant, Gr. II/Petrol Oil Lubricant Assistant with at least 3 years service in the grade. :—Promotion from the post of Mail Assistant, Gr. II/Fuel Pump
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 52

1. Name of Post :—GOODS ASSISTANT
2. Number of Posts :—2 (two)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 430—850/-
5. Whether Selection or Non-Selection post :—Selection.
6. Age limit for direct recruitment. :—Upper age limit 35 years.
7. Educational and other Qualifications required for direct recruitment. :—Passed Matric/School Final/Madhyamik or equivalent examination
8. Whether age limit and educational qualifications prescribed or the direct recruitment will apply in case of promotees :—Age—No. Qualification—yes.
9. Period of probation, if any :—2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :—90% by direct recruitment and 10% by promotion.
11. In case of recruitment by promotion/deputation/transfer, grades from which Assistant, Gr. II/Petrol Oil Lubricant Assistant with at least 3 years service in the grade. :—Promotion from the post of Mail Assistant Gr. II/ Fuel Pump
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 53

1. Name of Post :— MAIL ASSISTANT.
2. Number of Posts :— 11 (eleven).
3. Classification :— Class—III.
4. Scale of Pay :— Gr. I Rs. 430-850/- Gr. II Rs. 400-775/-.
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age limit for direct recruitment :— Upper age limit 35 years.
7. Educational and other Qualifications required for direct recruitment :— Passed Matric/School Final/Madhyamik or equivalent examination.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— Age—No. Qualification—Yes.
9. Period of probation, if any :— 2 (two) years.



10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made.

By Promotion taking the 10 direct recruitment

Promotion to Gr. I from Gr. II after completion of 5 years service in the grade on the basis of efficiency-cum-merit. Promotion to Grade II from Vehicle Assistant having 5 years service in the post.

12. If a D. P. C. exists what is its composition.

Class—III D. P. C.

SCHEDULE

Sl. No. 54

- | | |
|---|--|
| 1. Name of Post | :— HEAVY VEHICLE DRIVER. |
| 2. Number of Posts | :— 193 (one hundred and ninetythree). |
| 3. Classification | :— Class—III. |
| 4. Scale of Pay | :— Selection Gr. Rs. 550-1245/-, Gr. I Rs. 470-1025/-, Gr. II Rs. 430-850/-. |
| 5. Whether Selection or Non-Selection post | :— Selection. |
| 6. Age limit for direct recruitment | :— Upper age limit 35 years. |
| 7. Educational and other Qualifications required for direct recruitment | :— Class—VIII (eight) passed. Must possess Heavy Vehicle Driving Licence from the Competent Authority with at least 3 (three) years experience in driving heavy vehicles. Passing of driving proficiency test to be conducted by a committee constituted by the appointing authority is necessary. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotes | :— Age—No. Qualification—Yes. |
| 9. Period of probation, if any | :— 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods | :— Initially Vehicle Assistants possessing Heavy Vehicle Driving Licence and having minimum qualification as prescribed for direct recruitment and will be absorbed against Grade II post. Thereafter 50% by promotion and 50% by direct recruitment in Gr. II. 30% of the total post will be in Gr. I and 15% of total post will be in Selection Grade. |
| 11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made | :— Promotion to Gr. II from the post of Vehicle Assistant. Promotion to Gr. I will be after completion of 8 years service in Gr. II and to Selection Grade after completion of five years service in Gr. I on the basis of efficiency-cum-merit in all the cases. |
| 12. If a D. P. C. exists what is its composition. | :— Class—III D. P. C. |

SCHEDULE

Sl. No. 55

- | | |
|--|---|
| 1. Name of Post. | :— BUS CONDUCTOR. |
| 2. Number of Posts. | :— 145 (one hundred and fortyfive). |
| 3. Classification. | :— Class—III. |
| 4. Scale of Pay. | :— Gr. II Rs. 430-850/-, Gr. I Rs. 470-1025/-. |
| 5. Whether Selection or Non-Selection post. | :— Selection. |
| 6. Age limit for direct recruitment. | :— Upper age Limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :— Passed Madhyamik / School Final / Higher Secondary or equivalent examination. Must hold Conductor's Licence. Preference will be given to those having experience in such work. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— Age—No. Qualification—Yes. |
| 9. Period of Probation, if any. | :— 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. | :— 90% by direct recruitment and 10% by promotion to Grade—II. |

11. In case of recruitment by promotion/deputation, transfer, grade from which promotion/deputation/transfer to be made.

— Promotion to Gr. II from Class—IV staff having minimum qualification as prescribed at Column No. 7. Upgradation to Gr. I from Gr. II after completion of 5 years service in the Grade on the basis of efficiency-cum-merit.

12. If a D. P. C. exists, what is its composition.

— Class—III D. P. C.

SCHEDULE

Sl. No. 56

1. Name of Post.
2. Number of Posts.
3. Classification.
4. Scale of Pay.
5. Whether Selection or Non-Selection post.
6. Age limit for direct recruitment.
7. Educational and other qualifications required for direct recruitment.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.
9. Period of Probation, if any.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made.
12. If a D. P. C. exists what is its composition.

— MARKMAN.
 — 1 (one).
 — Class—IV.
 — Gr. I Rs. 340-530/-, Gr. II Rs. 330-460/-.
 — Selection.
 — Upper age Limit 35 years.
 — Class—VIII (eight) passed.
 — Not applicable.
 — 2 (two) years.
 — By direct recruitment.
 — Not applicable.
 — Class—III D. P. C.

SCHEDULE

Sl. No. 57

1. Name of Post.
2. Number of Posts.
3. Classification.
4. Scale of Pay.
5. Whether Selection or Non-Selection post.
6. Age limit for direct recruitment.
7. Educational and other qualifications required for direct recruitment.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.
9. Period of Probation, if any.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made.
12. If a D. P. C. exists what is its composition.

— MAJDOOR.
 — 5 (five).
 — Class—IV.
 — Rs. 330-460/-.
 — Selection.
 — Upper age limit 35 years.
 — Class—V (five) passed.
 — Not applicable.
 — 2 (two) years.
 — By direct recruitment.
 — Not applicable.
 — Not applicable.

SCHEDULE

Sl. No. 58

1. Name of Post.
2. Number of Posts.
3. Classification.
4. Scale of Pay.
5. Whether Selection or Non-Selection post.
6. Age limit for direct recruitment.
7. Educational and other qualifications required for direct recruitment.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.
9. Period of Probation, if any.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods.

— OFFICE SUPERINTENDENT.
 — 1 (one).
 — Class—III.
 — Rs. 650-1595/-.
 — Non-Selection.
 — Upper age Limit 35 years.
 — Graduate of any recognised University with at least 8 (eight) years experience in Supervisory post under Government or any reputed organisation.
 — No.
 — 2 (two) years.
 — By promotion failing which by direct recruitment.

11. In case of recruitment by promotion/deputation transfer, grade from which promotion/deputation/transfer to be made.

:- By promotion from the post of Head Clerk/Accountant Gr. I/Auditor, Gr. I with 5 years experience in the Grade and having minimum qualification of Matric/School Final/Higher Secondary/Madhamik passed.

12. If a D. P. C. exists what is its composition

:- Class—III D. P. C.

SCHEDULE

Sl. No. 59

1. Name of Post.
2. Number of Posts.
3. Classification.
4. Scale of Pay.
5. Whether Selection or Non-Selection post.
6. Age Limit for direct recruitment.
7. Educational and other qualifications required for direct recruitment.

:- SUPERINTENDENT OF ACCOUNTS.

:- 2 (two).

:- Class—III.

:- Rs. 650-1595/-.

:- Non-Selection.

:- Upper age Limit 35 years.

:- Graduate preferably in Commerce of any recognised University. 5 (five) years experience in Government/Semi Government / Industrial Establishment in Supervisory capacity regarding Audit/Accounts works is essential. Knowledge of budgeting, planning & Labour laws desirable.

:- No.

8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.

9. Period of Probation, if any.

:- 2 (two) years.

10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods.

:- By promotion from the post of Head Clerk/Accountant Gr. I/Auditor, Gr. I with 5 (five) years service in the grade. Deputation from analous post under the State Government.

11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made.

12. If a D. P. C. exists what is its composition.

:- Class—III D. P. C.

SCHEDULE

Sl. No. 60

1. Name of Post.
2. Number of Posts.
3. Classification.
4. Scale of Pay.
5. Whether Selection or Non-Selection post.
6. Age Limit for direct recruitment.
7. Educational and other qualifications required for direct recruitment.

:- P. A. TO MANAGING DIRECTOR.

:- 1 (one) post.

:- Class—III.

:- Rs. 650-1595/-.

:- Selection.

:- Upper age limit 35 years.

:- Graduate from any recognised University. Must have minimum speed of 120 words per minute in Shorthand and 40 words per minute in English Type-writing. 5 (five) years experience in similar capacity in Government/Semi-Government Organisation. Person with experience of working in Transport Organisation shall be given preference.

8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees.

:- No.

9. Period of Probation, if any.

:- 2 (two) years.

10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods.

:- By promotion failing which by direct recruitment.

11. In case of recruitment by promotion/deputation transfer, grade from which promotion/deputation/transfer to be made.

:- Promotion from the post of Stenographer having 5 (five) years experience in the Grade under the Corporation.

12. If a D. P. C. exists what is its composition.

:- Class—III D. P. C.

SCHEDULE

Sl. No. 61

1. Name of Post
2. Number of Posts
3. Classification

:- HEAD CLERK

:- 3 (three)

:- Class—III

4. Scale of Pay :—Rs. 600—1440/-
5. Whether Selection or Non-Selection post :—Non Selection.
6. Age Limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :—Graduate of any recognised University with atleast 5 (five) years experience as Upper Division Clerk in a Government/ Semi-Government.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of Probation, if any :—2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. By Promotion failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade for which promotion/deputation/transfer to be made. Promotion from the post of Upper Division Clerk/Accountant Gr. II/Auditor Gr. II with minimum 5 (five) years experience and having minimum qualification of Matric/School Final Higher Secondary/Madhyamik Passed.
12. If a D.P.C. exists what is its composition. Class—III D.P.C.

SCHEDULE

Sl. No. 62

1. Name of Post :—ACCOUNTANT/AUDITOR, GRADE-I (ONE)
2. Number of Posts :—3 (three)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 600—1440/-
5. Whether Selection or Non-Selection post :—Non Selection
6. Age limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for recruitment. Graduate preferably in Commerce from any recognised University. 7 years experience in Government/Semi Govt./ Public Sector Undertaking as lower Division Clerk or 2 (two) years experience in Upper Division Clerk or equivalent post. Training in Accounts from any recognised Institute will be preferred.
8. Whether age limit and educational qualifications prescribed or the direct recruitment will apply in case of promotees No.
9. Period of Probation, if any :—2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods. By promotion, failing that by deputation and failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. Promotion from the post of Accountant, Gr. II/Auditor, Gr. II/ Upper Division Clerk with 5 years service in the grade under the Corporation and having minimum qualification of Matric/ School Final/Higher Secondary/ Madhyamik passed.
12. If a D.P.C. exists what is its composition. Class—III D.P.C.

SCHEDULE

Sl. No. 63

1. Name of Post :—STENOGRAPHER
2. Number of Posts :—3 (three)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 560—1300/-
5. Whether Selection or Non-Selection Post. :— Non Selection.
6. Age limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment. Matriculate/School Final/Higher Secondary/Madyamik Passed having 8 years experience. Must have minimum speed of 100 words per minute in shorthand and 40 words per minute in English Type-writing. Preference will be given to Grauates.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. No.
9. Period of Probation, if any :—2 two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. By promotion failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. Promotion form the post of Lower Division Clerk or equivalent post with 5 (five) years experience in the grade.
12. If a D.P.C. exists what is its composition. Class—III D.P.C.

SCHEDULE

Sl. No. 64

1. Name of Post :—UPPER DIVISION CLERK
2. Number of Posts :—24 (twenty four)
3. Classification :—Class—III

4. Scale of Pay :—550—1245/- ...
5. Whether Selection or Non-Selection post :—Non-Selection..
6. Age limit for direct recruitment :— Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment. Graduate with 5 years experience in Government/Semi Government/Industrial Organisation as Lower Division Clerk. Having speed of minimum 40 words per minute in Type writing in English. Knowledge of Bengali Type writing desirable.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—No.
9. Period of Probation, if any :—2 (two) Years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—By promotion failing that by direct recruitment.
11. In case of recruitment by promotion/ deputation/transfer, grade from which promotion/deputation/transfer to be made :—Promotion from the post of Lower Division Clerk with 5 years service in the Corporation and having minimum qualification of Matric/School Final/Higher Secondary/Madhyamik passed.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 65

1. Name of Post :—ACCOUNTANT, GRADE-II/AUDITOR, GRADE-II
2. Number of Posts :—14 (Fourteen)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 550—1245/-
5. Whether Selection or Non-Selection post :—Non-Selection
6. Age Limit for direct recruitment :—Upper age Limit 35 years.
7. Educational and other qualifications required for direct recruitment. :—Graduate preferably in commerce from any recognised University with atleast 5 years experience in any Government/Semi-Government/ Public Sector Undertaking in Audit/Accounts works. Training in accounts and knowledge of budgeting, commercial accounting, Labour Laws etc. is desirable.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :—No.
9. Period of Probation, if any :—2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—By promotion failing that by direct recruitment
11. In case of recruitment by promotion/ deputation/transfer, grade from which promotion/deputation/transfer to be made. :—From the post of Lower Division Clerk with a minimum of 5 years service in the grade under the Corporation and having minimum qualification of Matric/School Final/Higher Secondary Madhyamik passed.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 66

1. Name of Post :—SENIOR CASHIER
2. Number of Posts :—1 (one)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 550—1245/-
5. Whether Selection or Non-Selection post :—Non Selection.
6. Age limit for direct recruitment :—Upper age Limit 35 years.
7. Educational and other qualifications required for direct recruitment :—Graduate from any recognised University with 7 (seven) years experience in handling Cash transaction with Banks or Government/Semi-Government Organisation. Knowledge of typing in English is preferable.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—No.
9. Period of Probation, if any :—2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—By promotion failing which by transfer and failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :—Promotion from the post of Cashier with 5 (five) years service, Transfer from the post of Upper Division Clerk/Auditor Gr. II/ Accountant Gr. II on the basis of efficiency-cum-merit.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 67

1. Name of Post :—CASHIER.
2. Number of Post :—4 (four)

3. Classification :—Class—III
4. Scale of Pay :—Rs. 470—1025/-
5. Whether Selection or Non-Selection post :—Non-Selection.
6. Age Limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :—Passed School Final/Madhyamik or equivalent examination.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—Age—No. Qualification—Yes.
9. Period of Probation, if any :—2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—By promotion failing which by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :—Promotion from the post of Lower Division Clerk with 5 (five) years service on the basis of efficiency-cum-merit.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 68

1. Name of Post :—STATISTICAL INVESTIGATOR.
2. Number of Posts :—2 (two)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 550—1245/-
5. Whether Selection or Non-Selection post :—Non Selection.
6. Age Limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :—Graduate from any recognised University with Statistics/Mathematics/Economics as one of the subject. Preference shall be given to those having minimum 5 years experience in collection/compilation/interpretation of data.
8. Whether age limit and educational qualifications prescribed or the direct recruitment will apply in case of promotees :—No.
9. Period of Probation, if any :—2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method :—By promotion failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which experience and having minimum qualification of Matric/School promotion/deputation/transfer to be made. :—Promotion from the post of Statistical Assistant with 5 years experience and having minimum qualification of Matric/School Final/Higher Secondary/Madhyamik passed.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 69

1. Name of Post :—LOWER DIVISION CLERK
2. Number of Posts :—83 (eighty three)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 430—850/-
5. Whether Selection or Non-Selection post. :—Selection.
6. Age Limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :—School Final/Higher Secondary/Matriculation/or its equivalent with a minimum speed of 30 words per minute in English Type writing.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—Age—No. Qualification—Yes.
9. Period of Probation, if any :—2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—80% by direct recruitment and 20% by promotion.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :—Promotion from the post of Class—IV staff of this Corporation (Peon/Guard/Duplicating Operator) with 5 years service.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 70

1. Name of Post :—STATISTICAL ASSISTANT.
2. Number of Posts :—5 (five)
3. Classification :—Class—III
4. Scale of Pay :—Rs. 430—850/-
5. Whether Selection or Non-Selection post. :—Selection.

6. Age Limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment. :—Madhyamik/School Final/Matriculation equivalent examination. Experience in compilation and collection of statistical data to be preferable.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—Age—No. Qualification—Yes
9. Period of Probation, if any :—2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—90% by direct recruitment and 10% by promotion.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :—From the post of Peon/Guard./Duplicating operator (class-IV staff) of the Corporation having minimum 5 years service in such grade.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 71

1. Name of Post :—SENIOR LIGHT VEHICLE DRIVER.
2. Number of Posts :—1 (one)
3. Classification :—Class—III
4. Scale of Pay :—Gr. I Rs. 470—1025/- Gr. II Rs. 430—850/-
5. Whether Selection or Non-Selection post :—Selection.
6. Age limit for direct recruitment :—Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :—Class—VIII (eight) passed. Must possess Light Vehicle Driving Licence from the Competent Authority with 8 years experience in driving Jeep/Car.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—Age—No. Qualification—Yes.
9. Period of Probation, if any :—1 (one) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—By promotion failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :—Promotion to Gr. II from the Light Vehicle Driver Gr. III with 5 years service in the Grade. Promotion to Gr. I from Gr. II after 5 years service in the grade.
12. If a D.P.C. exists what is its composition. :—Class—III D.P.C.

SCHEDULE

Sl. No. 72

1. Name of Post :—LIGHT VEHICLE DRIVER
2. Number of Posts :—7 (Seven)
3. Classification :—Class—III
4. Scale of Pay :—Gr. I Rs. 470—1025/-, Gr. II Rs. 430—850/- Gr. III Rs. 400-775/-
5. Whether Selection or Non-Selection post :—Selection.
6. Age Limit for direct recruitment :—Upper age Limit 35 years.
7. Educational and other qualifications required for direct recruitment :—Class—VIII (eight) passed, possess Light Vehicle driving Licence from the competent Authority. Minimum 3 years experience in driving Jeep/Car will be preferred. Passing of driving proficiency test to be conducted by a committee constituted by the Appointing Authority is necessary.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. :—Age—No. Qualification—Yes.
9. Period of Probation, if any :—2 (two) years
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. :—50% by promotion and 50% by direct recruitment in the Grade III. 15% of total posts will be in Grade I.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. :—Promotion in Gr. III from Vehicle Assistant/Cleaner and other class—IV staff possessing Light Vehicle Driving Licence. Gr. II post will be eligible after completion of 5 years service in the Gr. III and Grade I post will be eligible after completion of 5 years service in Gr. II on the basis of efficiency-cum-merit in cases
12. If a D.P.C. exists what is its composition :—Class—III D.P.C.

SCHEDULE

SL NO. 73

1. Name of Post :— DUPLICATING OPERATOR
2. Number of Posts :— 2 (two)
3. Classification :— Class—III
4. Scale of Pay :— Rs. 400-775/-
5. Whether Selection or Non-Selection post :— Non-Selection.
6. Age Limit for direct recruitment :— Upper age limit 35 years.

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|--|----|--|
| 7. Educational and other qualifications required for direct recruitment | :— | Class-VIII (eight) passed. Knowledge in operating Duplicating Machine and experience in its repair and maintenance is essential. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :— | No. |
| 9. Period of Probation, if any | :— | 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method | :— | By promotion failing that by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made | :— | Promotion from the post of Peon/Guard with 5 years service under the Corporation and having knowledge and experience in operating the Duplicating Machine as prescribed. |
| 12. If a D.P.C. exists what is its composition | :— | Class—III D. P. C. |

SCHEDULE

SL. NO. 74

- | | | |
|--|----|---|
| 1. Name of Post | :— | PEON |
| 2. Number of Posts | :— | 52 (fiftytwo) |
| 3. Classification | :— | Class-IV. |
| 4. Scale of Pay | :— | Gr. II Rs. 330-460/-, Gr. I Rs. 340-530/- |
| 5. Whether Selection or Non-Selection post | :— | Selection. |
| 6. Age Limit for direct recruitment | :— | Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment | :— | Class-VIII (eight) passed. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :— | Not applicable. |
| 9. Period of Probation, if any | :— | 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method | :— | By direct recruitment in Gr. II |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made | :— | Promotion to Grade I from Gr. II will be made after completion of 5 years service on the basis of efficiency-cum-merit. |
| 12. If a D.P.C. exists what is its composition | :— | Class-IV D.P.C. |

SCHEDULE

SL. NO. 75

- | | | |
|--|----|--|
| 1. Name of Post | :— | GUARD |
| 2. Number of Posts | :— | 42 (fortytwo) |
| 3. Classification | :— | Class-IV |
| 4. Scale of Pay | :— | Gr. I Rs. 340-530/-, Gr. II Rs. 330-460/- |
| 5. Whether Selection or Non-Selection post | :— | Selection. |
| 6. Age Limit for direct recruitment | :— | Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment | :— | Class-VIII (eight) passed. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :— | Not applicable. |
| 9. Period of Probation, if any | :— | 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method | :— | By direct recruitment in Gr. II |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made | :— | Promotion to Grade I from the Grade II will be made after completion of 5 (five) years service on the basis of efficiency-cum-merit. |

SCHEDULE

SL. NO. 76

| | | |
|--|----|--|
| 1. Name of Post | :- | SWEEPER |
| 2. Number of Posts | :- | 7 (Seven) |
| 3. Classification | :- | Class-IV |
| 4. Scale of Pay | :- | Rs. 330-460/- |
| 5. Whether Selection or Non-Selection post | :- | Selection. |
| 6. Age Limit for direct recruitment | :- | Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment | :- | Class-III (Three) Standard Relaxable in case of persons having experience of such work. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :- | Not applicable. |
| 9. Period of Probation, if any | :- | 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method | :- | By direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made | :- | Not applicable. |
| 12. If a D.P.C. exists what is its composition | :- | No. |

SCHEDULE

SL. NO. 77

| | | |
|--|----|--|
| 1. Name of Post | :- | STORES SUPERVISOR |
| 2. Number of Posts | :- | 2 (two) |
| 3. Classification | :- | Class-III |
| 4. Scale of Pay | :- | Rs. 650-1595/- |
| 5. Whether Selection or Non-Selection post | :- | Non Selection. |
| 6. Age Limit for direct recruitment | :- | Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment | :- | Degree in Mechanical/Automobile Engineering from a recognised university or equivalent qualification or diploma in Mechanical/Automobile Engineering from a recognised Institution with atleast 5 (five) years experience in maintenance work in Government department/ Semi-Govt. Organisation. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :- | Age :—'No' Qualification :—'Yes' |
| 9. Period of Probation, if any | :- | 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method | :- | 66-2/3% by promotion and 33-1/3% by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made | :- | Promotion from the post of Asstt. Foreman, Grade-I with 5 years service in the Corporation. |
| 12. If a D.P.C. exists what is its composition | :- | Class-III D.P.C. |
| 1. Name of Post | :- | STORE KEEPER |
| 2. Number of Posts | :- | 1 (One) |
| 3. Classification | :- | Class-III |
| 4. Scale of Pay | :- | Rs. 550-1245/- |
| 5. Whether Selection or Non-Selection post | :- | Non Selection. |
| 6. Age Limit for direct recruitment | :- | Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment | :- | Graduate with 5 years experience in Govt./ Semi Govt. or Industrial organisation as Assistant Store-Keeper. Experience in dealing with automobile spare parts preferred. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees | :- | 'No' |
| 9. Period of Probation, if any | :- | 2 (two) years. |

10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— By promotion failing that by direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer to be made :— Promotion from the post of Asstt. Store-keeper with 5 years service in the post. Having minimum qualification of Madhyamik/School Final/Higher Secondary passed.
12. If a D.P.C. exists what is its composition :— Class-III D.P.C.

SCHEDULE

Sl. No. 79

1. Name of Post :— ASSISTANT STORE KEEPER
2. Number of Posts :— 11 (Eleven)
3. Classification :— Class-III
4. Scale of Pay :— Rs. 430-850/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age Limit for direct recruitment :— Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :— Passed Matriculation/School Final/ Madhyamik or other equivalent examination with 2 (two) years experience in automobiles store maintenance work in Government/Semi Government organisation. Knowledge in automobile spare parts maintenance of account/ ledger etc. will be preferred.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— Age :—'No'
9. Period of Probation, if any :— Qualification :—'Yes'
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— 2 (two) years.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made :— 90% by direct and 10% by promotion.
12. If a D.P.C. exists what is its composition :— Promotion from the post of Class-IV staff. Class-III D.P.C.

SCHEDULE

Sl. No. 80

1. Name of Post :— CARE TAKER
2. Number of Posts :— 1 (One)
3. Classification :— Class-III
4. Scale of Pay :— Rs. 550-1245/-
5. Whether Selection or Non-Selection post :— Selection.
6. Age Limit for direct recruitment :— Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment :— Must be Matriculate/School Final/ Higher Secondary/Madhyamik with 5 years experience in similar post. Ex-Service man/Police Personnel will get preference.
8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees :— Not applicable.
9. Period of Probation, if any :— 2 (two) years.
10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various methods :— By direct recruitment.
11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made :— Not applicable.
12. If a D.P.C. exists what is its composition :— Class-III Selection.

SCHEDULE

Sl. No. 81

1. Name of Post. :— WORK ASSISTANT.
2. Number of Posts. :— 4 (four).
3. Classification. :— Class—III.
4. Scale of Pay. :— Rs. 430-850/-
5. Whether Selection or Non-Selection post. :— Selection.
6. Age Limit for direct recruitment. :— Upper age limit 35 years.
7. Educational and other qualifications required for direct recruitment. :— Passed Higher Secondary/School Final/Matric/ Madhyamik or equivalent examination with at least 5 years experience in Civil Engineering

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|---|---|
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— Age—'No' Qualification—'Yes'. |
| 9. Period of Probation, if any. | :— 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :— 90% by direct recruitment and 10% by promotion, failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :— From Class—IV staff of the Corporation with 5 years experience in the Civil Engineering works. |
| 12. If a D. P. C. exists what is its composition. | :— Class—III D. P. C. |

SCHEDULE

Sl. No. 82

- | | |
|---|--|
| 1. Name of Post. | :— PUMP OPERATOR. |
| 2. Number of Posts. | :— 4 (Four). |
| 3. Classification. | :— Class—III. |
| 4. Scale of Pay. | :— Rs. 400-775/-. |
| 5. Whether Selection or Non-Selection post. | :— Non-Selection. |
| 6. Age Limit for direct recruitment. | :— Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :— Class—VIII passed. Certificate from I. T. I. in connected trade with two years experience in pump operation. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees, | :— 'No' |
| 9. Period of Probation, if any. | :— Qualification—'Yes'. 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :— Initially Helper having requisite qualification will be absorbed against the post. After that 50% by promotion and 50% by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :— Promotion from the post of Helper after completion of 5 years service in the post on the basis of efficiency-cum-merit. |
| 12. If a D. P. C. exists what is its composition. | :— Class—III D. P. C. |

SCHEDULE

Sl. No. 83

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|---|---|
| 1. Name of Post. | :— ENFORCEMENT INSPECTOR. |
| 2. Number of Posts. | :— 15 (Fifteen). |
| 3. Classification. | :— Class—III. |
| 4. Scale of Pay. | :— Rs. 560-1300/- |
| 5. Whether Selection or Non-Selection post. | :— Selection. |
| 6. Age Limit for direct recruitment. | :— Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :— Degree from recognised University in Arts/Science etc. Experience in Traffic operation in Government/Semi-Government Organisation. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :— 'No' |
| 9. Period of Probation, if any. | :— 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :— Direct Recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :— Not applicable. |
| 12. If a D. P. C. exists what is its composition. | :— Class—III D. P. C. Not applicable. |

SCHEDULE

Sl. No. 84

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|---|--|
| 1. Name of Post. | :- SUB-OFFICER. |
| 2. Number of Posts. | :- 1 (one). |
| 3. Classification. | :- Class—III. |
| 4. Scale of Pay. | :- Rs. 560-1300/-. |
| 5. Whether Selection or Non-Selection post. | :- Non-Selection. |
| 6. Age Limit for direct recruitment. | :- Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :- Graduate in Arts/Science etc. from a recognised University. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :- 'No' |
| 9. Period of Probation, if any. | :- 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :- By promotion failing which by deputation failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :- Promotion from Guard having five years experience and shall have passed Matriculation/Higher Secondary or equivalent examination. Deputation from equivalent post in Police Department. |
| 12. If a D. P. C. exists what is its composition. | :- Class—III D. P. C. |

SCHEDULE

Sl. No. 85

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|---|--|
| 1. Name of Post. | :- HEAD GUARD. |
| 2. Number of Posts. | :- 4 (Four). |
| 3. Classification. | :- Class—III. |
| 4. Scale of Pay. | :- Rs. 400-775/-. |
| 5. Whether Selection or Non-Selection post. | :- Non-Selection. |
| 6. Age limit for direct recruitment. | :- Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :- Passed School Final/Madhyamik or equivalent examination. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :- 'No' |
| 9. Period of Probation, if any. | :- 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :- By promotion, failing which by transfer and failing which by direct recruitment. |
| 11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made. | :- Promotion from Security Guard having 5 years experience or transfer from an equivalent grade on the basis efficiency-cum-merit. |
| 12. If a D. P. C. exists what is its composition. | :- Class—III D. P. C. |

SCHEDULE

Sl. No. 86

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|---|---|
| 1. Name Post. | :- SECURITY GUARD. |
| 2. Number of Posts. | :- 23 (Twentythree). |
| 3. Classification. | :- Class—IV. |
| 4. Scale of Pay. | :- Rs. 370-650/-. |
| 5. Whether Selection or Non-Selection post. | :- Non-Selection. |
| 6. Age limit for direct recruitment. | :- Upper age limit 35 years. |
| 7. Educational and other qualifications required for direct recruitment. | :- Passed School Final/Madhyamik or equivalent examination. a) Two years experience as Security Guard. b) Experience in Army/BSF/Police/Home Guard. |
| 8. Whether age limit and educational qualifications prescribed for the direct recruitment will apply in case of promotees. | :- 'No'. |
| 9. Period of Probation, if any. | :- 2 (two) years. |
| 10. Whether by direct recruitment or by promotion or transfer and percentage of the vacancies to be filled by various method. | :- By promotion failing which by direct recruitment failing which by transfer. |

11. In case of recruitment by promotion/deputation/transfer, grade from which promotion/deputation/transfer to be made.

Promotion from Peon Grade-I and Gr. II
Guard Grade-I and Grade-II by transfer from Home
Guards on the basis of efficiency-cum-merit.

12. If a D. P. C. exists what is its composition.

:— Class—III D. P. C.

